

## General Information

### Why enter?

- The companies placed in the Top 10 will be awarded the title as Sri Lanka's "Women Friendly Work Places"
- Publicity and recognition of achievement throughout the country and beyond
- Press and social media recognition at and after the Awards
- The Top 10 receive a commemorative plaque and a certificate
- Opportunity to boost team morale and staff of the company
- One representative (female) from the Top 10 will be featured via Media
- Winning companies will have their name and company details appear in the mainstream print media post the event
- PR opportunities with the Awards logo that can be used on all literature of your company
- This will affirm your commitment as a Sri Lankan organization committed to upholding the SDGs (Sustainable Development Goals) Goal 05 which addresses gender equality. This would be relevant and a point of consideration for global evaluation as trade partners or in forming partnerships with external parties.

### Who can enter?

- Any organization (Private and Public) operating in Sri Lanka for over 3 years.
- Should not be a subsidiary - Open to listed as well as unlisted companies
- Should have at least 50 Sri Lankan employees and be operational in Sri Lanka

### Terms and Conditions -

- The initial submission of the application and the supporting should be according to the respective time-lines and formats given (overleaf)
- Shortlisted companies will need to make a presentation
- Canvassing in any form will be liable for disqualification
- The judges hold the final decision on declining applications that do not meet the entry criteria
- The judges' decision is final and no correspondence will be entered into by the judges in relation to that decision
- In the event the information provided by the applicant is found to be incorrect, the Evaluating panel will reserve the right to withdraw the award anytime.

## Assessment

### Panel of Judges

Advisory Panel for the project consists of

- **Prof. Arosha Adikaram –Head of the Dept of HR Management - University of Colombo – Panel Head**
- **Manohari Abeysekera, FCMA, CGMA, - Director – National Savings Bank**
- **Ravi Abeysuriya, FCMA, CGMA – Group Director, Candor Holdings Sri Lanka**
- **Jeevan Thyagarajah – Founder & Head CHA**
- **Duminda Ratnayake – Chairman SuvaSariya,**
- **Zahara Ansary, ACMA, CGMA – Country Head, CIMA Sri Lanka**
- **Nayomini R Weerasooriya – Founder / Editor of [www.satynmag.com](http://www.satynmag.com)**

### Assessment Criteria -

Once the preliminary round is concluded, the Chair/CEO with senior managers of the top 20 shortlisted organizations will be invited to deliver a fifteen-minute presentation to the panel of judges, which will be followed by a five-minute interview. The presentation should be strictly limited to 15 minutes and are timed. Going over 15 minutes would attract negative points.

### Confidentiality -

All information submitted will be treated with the highest level of confidentiality by the organizers as well as the panel of judges.

## Application Form

### 'Women Friendly Work Place' Awards 2021

Name of the Organization:

Address:.....

Contact Person:.....

Designation:.....

Email ID:.....

Mobile No.:.....

Landline No. with extension:.....

Year of Incorporation:.....

Number of Full Time Employees:.....

Listed organization: Yes  No

#### **Documents attached**

Certificate of Incorporation: Yes  No

Report covering assessment criteria: Yes  No

*We certify that the information submitted is accurate and that our application meets the entry criteria. We also accept the rules and regulations set forth by the organizers of the CIMA Sri Lanka – Satyn Mag Women Friendly Work Place Awards 2021.*

Entry authorized by;

Name of the CEO/ MD/ Director:.....

Signature:.....

Date:.....

Name of the CHRO/ Head of HR:.....

Signature:.....

Date:.....

## To Enter

Round	Submission	Due Date
Preliminary	Completed application form – soft copy	30 <sup>th</sup> April 2021
	A soft copy of Certificate of Incorporation	30 <sup>th</sup> April 2021
	A soft copy of Report covering Assessment criteria	30 <sup>th</sup> April 2021
Final	15-minute presentation	End May 2021

The 20 companies selected for the final round will be notified by early May with 2 weeks' notice to prepare for the presentation.

All the submissions must reach by e-mail on or before the stated timeline via E-mail to Awards.SriLanka@aicpa-cima.com / nayominiw@satynmag.com

For general enquiries, you may contact Kishnika at the CIMA Secretariat via the above email ID or the www.satynmag.com on 0777 711995